



# INSTITUTIONAL ETHICS AND INTEGRITY (IEIC) COMMITTEE

## MEETING CALENDAR AY 2025/2026

All meetings: First Sunday of the month: 10:00 – 12:00

Venue: President's Meeting Room, Building 166, 2<sup>nd</sup> Floor

Prepared by  
Quality Assurance and Accreditation Centre  
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## IEIC Meeting Calendar – Academic Year 2025/2026

All regular meetings are held on the first Sunday of each month, 10:00 - 12:00, in the Presidents Meeting Room (Building 166, 2nd Floor). The Chairperson may reschedule with five working days' notice. Extraordinary meetings may be called with 48 hours' notice.

Table 1: IEIC Regular Meeting Calendar AY 2025/2026. Quorum: 5 of 8 members.

No.	Date	Day	Time	Planned Agenda Focus	Status
1	7 September 2025	Sunday	10:00-12:00	Annual work plan; TOR review; new member induction	Held
2	5 October 2025	Sunday	10:00-12:00	Semester 1 complaints review; SOS system update	Held
3	2 November 2025	Sunday	10:00-12:00	Academic integrity workshop results; AI ethics policy	Held
4	7 December 2025	Sunday	10:00-12:00	Mid-semester case review; staff conduct matters	Held
5	4 January 2026	Sunday	10:00-12:00	Inter-semester review; grade appeal escalations	Held
6	1 February 2026	Sunday	10:00-12:00	E&D Policy compliance; accessibility review	Held
7	1 March 2026	Sunday	10:00-12:00	Exam integrity protocols; proctoring guidelines	Held
8	5 April 2026	Sunday	10:00-12:00	Student Council feedback; social media ethics	Scheduled
9	3 May 2026	Sunday	10:00-12:00	Complaints resolution effectiveness review	Scheduled
10	7 June 2026	Sunday	10:00-12:00	Staff satisfaction ethics dimension; policy updates	Scheduled
11	5 July 2026	Sunday	10:00-12:00	Summer session monitoring; international cases	Scheduled
12	2 August 2026	Sunday	10:00-12:00	Annual report drafting; AY 2026/2027 priorities	Scheduled

## Committee Members AY 2025/2026

Table 2: Committee Members

Member	Role	College / Unit
Dr. Mohammed Yousif	Chairperson	VP Admin, Finance & Community Engagement
Director QAAC	Secretary	Quality Assurance and Accreditation Centre
Dr. Ramzi Nekhili	Member	Dean, College of Administrative Sciences
Dr. Husein Bani Issa	Member	Acting Dean, College of Law
Dr. Wael Abdelhameed	Member	Acting Vice Dean, College of Engineering
Head of Legal Affairs	Member	Legal Affairs Department
Director of Student Affairs	Member	Directorate of Student Affairs
Student Council Representative	Member	Elected annually by Student Council

## How to Submit an Ethical Concern

Any member of the ASU community may submit an ethical concern to the IEIC through:

- Student Online Services (SOS): [sos.asu.edu.bh](https://sos.asu.edu.bh) – select 'Ethics / Integrity Concern' category
- Written submission to the QAAC Office (Building 166, Ground Floor) addressed to the IEIC Secretary
- Email: [ethics@asu.edu.bh](mailto:ethics@asu.edu.bh) (monitored by the IEIC Secretary)
- Referral by a Dean, Head of Department, or HR Department
- All submissions are treated confidentially. The IEIC will acknowledge receipt within 5 working days.

**Dr. Mohammed Yousif**

Chairperson, IEIC

Date : September 2025