

# Our Message

The Office of Career Development and Alumni Affairs aims to serve as a bridge between the university and its graduates. This is achieved through the continuous enhancement and development of the alumni database. Additionally, the office supervises the Alumni Club's board of directors and organizes events, activities, workshops, and seminars that enhance the skills and competencies of the university's graduates. Furthermore, the office strives to provide job and training opportunities for all graduates and students, and to build sustainable relationships with both private and public sector institutions for the benefit of our students and alumni.



### Contact Us



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### **Our Services**

#### **Overview of Career Development Service:**

The office provides services to students and graduates that effectively contribute to their personal development and support them in enhancing their skills and competencies to enter the job market. Some of the key services include organizing workshops and lectures in collaboration with specialized institutions, as well as disseminating job and training opportunities and providing career guidance. The office aims to help students and graduates make informed decisions about their future career paths, develop their personal and professional aspects, and regularly organize career

#### **Career Counseling Sessions:**

The office emphasizes the importance of providing career guidance as a means to help individuals learn and better utilize their skills and knowledge for successful professional lives. This is achieved through individual and group counseling sessions, among .other services

#### Resume/CV Building:

Students and graduates have the opportunity to create their resumes/CVs using various applications that enable them to create professional resumes in both Arabic and English languages

#### **Announcement of Job and Training Opportunities:**

The office strives to provide job and training opportunities .from various private and public sector organizations

#### To benefit from these services, please contact us



## **Our Events**

The most important events of the Office

**Graduation Ceremony** 



Alumni Annual Gathering



Job Fair



Workshops





**ASU Alumni Club** 

- **1**. To support and maintain the relationship between the university and its graduates.
- **2.** Participate in holding and organizing the annual graduation ceremonies.
- **3.** Supervising and Developing a Database Unit that includes all information related to the graduates (phone numbers, email addresses, places of residence and work, etc.).
- **4.** To establish a website linked to the website of the university that focuses on the news and affairs of the graduates.
- **5.** To help and assist the graduate's in offering jobs according to their needs and qualifications.
- **6.** To hold cultural, scientific and sport activities for the graduates.
- **7.** To issue periodicals related to the graduates in order to update them about their field of study.
- **8.** Working Hand in Hand with the University's Alumni Club.
- **9.** To strengthen the relations with the employers and the workers, which had graduated from ASU.