



PRESIDENT'S NEWS DIGEST

11 DECEMBER 2016 – VOLUME 2 - ISSUE 6



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MESSAGE FROM THE PRESIDENT

Welcome to the 6th issue of the 2nd year of the President's News Digest.

I would like to start this edition of the News Digest by addressing the issue of programmes with limited confidence. In a recent meeting with colleagues from the QQA, they have identified areas where we need to get them right. These areas are as follows:



1. Quality of course portfolios: Course portfolios need to be up to date, including course specifications, assessment, samples of assessed work, internal and external moderation, recommended reading materials should be relevant and recent.
2. Stability of programmes, only minor changes once an improvement plan is in place
3. Benchmarking of the curriculum should include learning outcomes, assessment and content
4. Over assessment and limiting and constraining ourselves through our bylaws
5. Plagiarized students' work
6. Clear Assessment of learning outcomes
7. Clear Mapping of programme intended learning outcomes and course intended learning outcomes in order to demonstrate that the learning outcomes are clearly identified
8. Internships should be in relevant areas and assessed properly
9. A chronic problem in writing the learning outcomes, please make them clear, achievable and measurable, please do not over state or exaggerate the learning outcomes.



CONTINUE ►



Last week, the President and VP Dr Mohammed Yousif attended an extraordinary meeting for the Association of Arab Universities in Amman. A decision was taken to extend the term of office of the current secretariat until the end of June 2018. Prof Sultan Abu Arabi, the current Secretary General of the AArU who is a great supporter of our University will remain in his office until the aforementioned date. In addition, during our visit, we interviewed some candidates for academic positions.



On 6 December, an amazing lecture was delivered by French archeologist, Pierre Lombard, in collaboration with the French Embassy. The lecture covered the Bahrain Tylos Civilization between 250 BC and 150



AD. Tylos is Bahrain's second main pre-islamic civilization, which succeeded Dilmun towards the end of the 1st millennium BC.

This period is generally less known than Dilmun, but the Tylos civilization also witnesses a quite exceptional life standard.



On 7 December, we signed an MOU with SMEs Bahrain in the presence of the President of this Society, the Chairman of the BOTs, the President of the Islamic Chambers of Commerce and Industry and many senior colleagues from within and outside the University. Many thanks are due to Prof Saad. After the ceremony, some of our students revealed a prototype of green ASU.



On the same day, we were visited by Prof Shahata Gharib, advisor to the President of Asiout University to explore opportunities for collaboration. On the same day, a workshop on writing CVs was organized by the Deanship of Students Affairs and Evening Studies.

ASU PRESIDENT RECEIVED PROFESSOR TAREK HASSAN

On Thursday, 8 December 2016, ASU President received Professor Tarek Hassan, Professor of Construction Informatics and Director of the European Union Research Group, School of Civil and Building Engineering from Loughborough University.



The Chairman of the Board of Trustees, the Vice Presidents, Assistant VP for the Academic Affairs & Development, Dean of Research and Graduate Studies and the Director of Finance attended the meeting where they discussed future plans of cooperation.



RECEPTION AT THE UNIVERSITY OF BAHRAIN

On 27 November 2016, the President and the Director of the President's Office attended a reception for partners in private sector at the University of Bahrain where major companies and institutions were invited.



The aim was to strengthen the business relations with the private sector companies and develop more ways of cooperation with them.

"PROCUREMENT FRAUD DETECTION AND PREVENTION" WORKSHOP

The training Centre coordinated and enrolled Dr. Nympha Joseph, Assistant Director of Quality Assurance and Accreditation Centre, Mr Majed Mohammed, Head of Procurement & Logistic Services Department and Mr Rajeesh Rajan, Administrator in the same department in a three days workshop conducted by Royal University for Women titled "Procurement Fraud Detection and Prevention." The event was held from 28 – 30 November 2016.

Our delegates at the workshop were exposed to an intensive overview of purchasing and procurement frauds with attention towards risk assessment, fraud prevention, detection and investigation. The workshop included case studies and behavioral introspective with regards to employees and vendors.

The workshop was presented by Dr. Arron Scott Flemming, Ph.D . CPA. CMA, West Virginia University, U.S.



"THE IMPACT OF SOCIAL MEDIA ON ECONOMICS" LECTURE



Dr. Mohammad Al-Hamami, Assistant Professor in Management Information Systems and Manager of the Community Engagement office; delivered a lecture titled "The Impact of Social Media on Economics." The lecture was delivered during the Accounting Day Gathering that was organized by the College of Business and Finance, Ahlia University on Sunday 4 December 2016.

A number of expert speakers from Government and private sector organizations participated in the gathering to discuss and spot the light on the latest subjects and trends related to economics, accounting, and finance.



ADMINISTRATIVE SKILLS WORKSHOP FOR THE NEW ADMIN TEAM MEMBERS

The Training Centre delivered an uplifting workshop aimed at the newly joined administrative team members, this two day workshop focuses on the most important attitudes, skills and knowledge a professional administrator should possess from clear confident verbal and non-verbal communication to professional written communication to running both an organized office and an organized boss by always staying in control. Additionally participants will walk out with a clear plan of how to improve their personal skills. By exploring techniques required to achieve positive results when interacting with others. Packed with skill practice activities and exercises that are hands-on, interactive and allow participants to practice what they have learned in a fun, high-energy environment.



TALENT MANAGEMENT CERTIFICATION



The Training Centre delivered a workshop titled with “Talent Management” over the course of 3 days, the workshop “Talent management” (TM) highlighted on strategies to adopt a TM approach, as more universities come to realize that their employees’ talents and skills drive their success. The training sets out to look at how to identify the talent within our university, along with the steps we can take to enhance and grow our talent and attract new talent to our university. The certification for this workshop comes from the Institute of Commercial Management (ICM – UK) which were handed out to the participants by Dr. Mohammed Yousif, Acting VP for Admin, Finance and Community Engagement.



ICM



THE FIRST MEETING OF THE ADVISORY BOARD FOR THE BMIS PROGRAMME



The first meeting of the advisory board of the BMIS programme was held on the 7 December 2016. The meeting discussed several issues including internships, the topic taught in the course entitled “Special Topics in Information Systems”, and the structure of the course titled “Programming and Data Structures”. Valuable discussions and feed back about these issues were received from the board members. The VP for academic affairs attended the meeting and contributed to the discussion.



POST TRAINING MONITORING

Applied Science University Administrative Training Dept.			
Post Training Performance Monitoring Form (HR-TR-06)			
EMPLOYEE NAME:		Employee ID	
DESIGNATION:		DEPT/ College	
TRAINING DETAILS			
TRAINING DATES:	FROM:	TO:	TRAINING LOCATION
TRAINING TITLE		TRAINING SERVICE PROVIDER (TSP)	
TRAINING OBJECTIVES:		SKILLS TO BE ACQUIRED:	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
TRAINING EFFECTIVENESS			
To be completed per Academic Semester			
TO BE FILLED BY EMPLOYEE			
KNOWLEDGE ACQUIRED:		SKILLS DEVELOPED:	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
TO BE FILLED BY LINE MANAGER			
KNOWLEDGE APPLIED:		SKILLS DEVELOPED & APPLIED:	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
What Would You Have Added To The Objectives Of The Program ?			
Would You Recommend Your Colleagues To Attend This Program?			
MGT APPROVALS & RECOMMENDATIONS			
In View Of The Above, Line Manager Recommends The Following			
Nominate Another Employee To Attend <input type="checkbox"/>			
Other Recommendations			
Employee Sign/		Date	
Line Manager		Date	

The Training Centre would like to thank all the training participants who participated in the workshops since Sept 2016 till date and looking forward to meet those enrolled in the upcoming workshops. In the highlight of the above, the training centre is moving forward with its Training Strategy which started out in assessing the training needs of the entire Admin Directorate earlier this year, followed by a various attempts to narrow the skills gap discovered as a result of the training needs assessment, evaluating these workshops, assessing participants and share with them their performance cards with both a qualitative and quantitative documents feedback, comes a last step in this cycle which is the “Post Training Performance Monitoring”. It is vital to assess the impact of the trainings and workshops on the participants post attending. This is an appraisal of the effects of training as revealed by subsequent, modified behavior on the job. It involves measures of: a) the transfer of instruction into changed behaviors and attitudes on the job; b) the extent and duration of such change; C) whether the changes are positive, contributing to improved efficiency,

production, and employee satisfaction; d) whether progress has been made in meeting the specific objectives of the training. For this, the training centre developed a form pictured below, that will help us and help you in determining how effective the trainings and workshops are, with your cooperation we can expand on our strategies, determine our areas for improvements and thus enable us move forward. Starting next week, the Training Centre will be following up with the line managers of those who attended to trainings to complete this last step in the training cycle, looking forward for your cooperation.

PROFESSOR SIDDEEQ AMEEN ATTENDED THE RESEARCHER CONNECT TRAINING COURSE ORGANIZED BY THE BRITISH COUNCIL IN BAHRAIN

Last week, Professor Siddeeq Ameen, Dean of Research and Graduate Studies attended the Researcher Connect training course which was organized by the British Council in Bahrain.

This training course was developed to match the needs of researchers, helping them to operate internationally. Researcher Connect is a professional development course for researchers, that focuses on communication skills for international, multicultural contexts. This year the British Council Bahrain has organized Researcher Connect training programme in partnership with the Royal University for Women. Participants received hands on training to develop and enhance their communication skills. It focused on the development of excellent communication skills using English language in international, multi-cultural contexts.





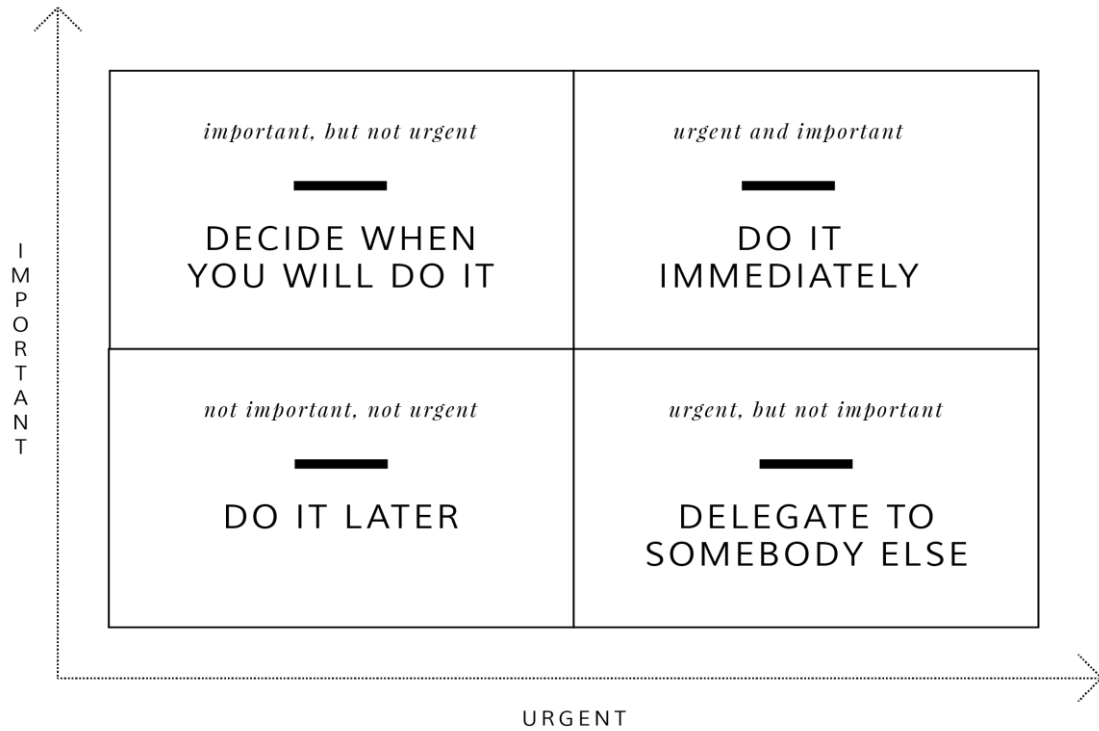
UPCOMING TRAININGS FOR THE MONTH OF DEC 2016

Program Title	Names of Attendees	Department / College	Line Manager
Self-Motivation	Gerardo Toledo	Financial Affairs Department	Mr. Arafat Khasharmeh
Self-Motivation	Muneera Ali	Library	Dr. Ammar Jalamneh
Self-Motivation	Maheera Abulnabi	Library	Dr. Ammar Jalamneh
Self-Motivation	Zuhoor	HRD	Mr. Ibrahim Shatat
Front Liner Services Skills	Mohammed Sobhi	Financial Affairs Department	Mr. Arafat Khasharmeh
Front Liner Services Skills	Taher Mustafa	Financial Affairs Department	Mr. Arafat Khasharmeh
Front Liner Services Skills	Ahed Al Shanti	Department of Registration	Dr. Faiza Zitouni
Front Liner Services Skills	Furat Haddad	Department of Registration	Dr. Faiza Zitouni
Front Liner Services Skills	Fatema Mohammed	College of Law	Dr. Khaldoun Said Qtaishat
Leadership Skills	Abdulla Al Khaja	Administrative Affairs Department	Dr. Mohammed Yousif
Leadership Skills	Belal Odat	Advising and Direction Unit	Dr. Faiza Zitouni
Leadership Skills	Arafat Kasharmeh	Financial Affairs Department	Mr. Abdulla Waheeb Alkhaja
Leadership Skills	Ibrahim Shatat	HRD	Mr. Abdulla Waheeb Alkhaja
Leadership Skills	Tania Kashou	President office	Professor Ghassan Aouad



REMINDER OF THE WEEK

"The Eisenhower Decision Matrix"



QUOTE OF THE WEEK

"Innovation distinguishes between a leader and a follower"

Steve jobs

Happy Reading